

# UX CHECKLIST:

QUESTIONS FOR TEST USER	TRUE/FALSE	NOTES
Does the site load quickly on desktop and mobile?		
On all browsers (Safari, Chrome, Firefox, Edge)?		
On different models of Android, iOS and Windows phones?		
Is your call-to-action or click to apply clear?		
Does your application pre-fill from LinkedIn or an uploaded resume, or does the candidate have to upload a resume and fill out an application with redundant information?		
Are the next steps clear at each stage?		
Is the search function intuitive? Does it prefill?		
Can the applicant back up to a previous stage to change an answer?		
Does the process slow down at any point (uploading resume, hitting submit button)?		
Do videos or other graphics slow down or lag on mobile?		
Does the applicant have to create an account in order to apply for your job?		
Does the number of questions seem excessive for candidate screening purposes?		
How long did the application process take from start to finish?		
On the final screen following the application submission, are the next steps clear?		
Is there a (visible) contact at every stage for help or support?		
Can all steps be completed on mobile?		
Can candidates search by location, job title, etc. the same way on mobile as on desktop?		
Are the job descriptions on your career site complete with all screening requirements outlined?		
Is there a lead capture form at each stage for candidates to sign up for your talent newsletter?		
Does the application process reflect your company culture?		